Name _____ Date _____

ICT · Mouse and keyboard

Mouse Actions

Match the action to its meaning.

Write the letter in the box.

☐	1. click	a)	press twice quickly
☐	2. double click	b)	press the button once
☐	3. drag	c)	move up and down the page
☐	4. scroll	d)	hold and move

More free worksheets **littletakhti.netlify.app**

Name _____ Date _____

ICT · Mouse and keyboard

Special Keys

Which key do we use? Circle.

1. To make a space between words — space bar | enter

2. To go to a new line — enter | shift

3. To delete a letter — backspace | space bar

4. To type a capital letter — shift | enter

More free worksheets **littletakhti.netlify.app**

Name _____ Date _____

ICT · Mouse and keyboard

Sit Right

Good or not good?

1. Sitting up straight	good	not good
2. Keeping the screen very close to the eyes	good	not good
3. Taking a break to rest our eyes	good	not good
4. Eating near the keyboard	good	not good
5. Clean, dry hands	good	not good

More free worksheets **littletakhti.netlify.app**

ANSWER KEY

Name _____ Date _____

ICT · Mouse and keyboard

Mouse Actions

Match the action to its meaning.

Write the letter in the box.

b	1. click	a)	press twice quickly
a	2. double click	b)	press the button once
d	3. drag	c)	move up and down the page
c	4. scroll	d)	hold and move

More free worksheets **littletakhti.netlify.app**

ANSWER KEY

Name _____ Date _____

ICT · Mouse and keyboard

Special Keys

Which key do we use? Circle.

1. To make a space between words

space bar enter

2. To go to a new line

enter shift

3. To delete a letter

backspace

space bar

4. To type a capital letter

shift enter

ANSWER KEY

Name _____ Date _____

ICT · Mouse and keyboard

Sit Right

Good or not good?

1. Sitting up straight — **good** / not good

2. Keeping the screen very close to the eyes — good / **not good**

3. Taking a break to rest our eyes — **good** / not good

4. Eating near the keyboard — good / **not good**

5. Clean, dry hands — **good** / not good

More free worksheets **littletakhti.netlify.app**